SEVEN COUNTY INFRASTRUCTURE COALITION

SEVEN COUNTY INFRASTRUCTURE COALITION
MEETING MINUTES
February 8, 2019 at 10:00 a.m.
1385 S. State Street, First Floor, Salt Lake City, Utah
(435) 636-3214

Present: Lynn Sitterud, Brad Horrocks (joined the meeting at 11:40 a.m.), Willie Grayeyes, Bart Haslem, Jack Lytle, Casey Hopes, Greg Miles & Garth "Tooter" Ogden
Also in attendance: Mike McKee, Eric Johnson, Doug Rasmussen, Brian Barton, Michael Hawley
Attended telephonically: N/A

1. Welcome / Pledge of Allegiance (Lynn Sitterud)

2. Meeting Minutes of January 11, 2019 meeting (Lynn Sitterud)

   Motion to approve January 11, 2019 meeting minutes by Commissioner Lytle, seconded by Commissioner Hopes. Unanimously approved 7-0.

3. Public Comment (Lynn Sitterud)

   No public comment.

4. Finance Director Report and approval of Expenses (Smuin, Rich & Marsing)

The following invoices were presented for approval.

Vendor	Invoice #	Amount	Description	Grant
CIVCO Engineering, Inc	2019121	7,413.25	I-70 Transportation Corridor - Engineering	Book Cliffs Transportation Corridor
ETJ Law	1440	0.00	Legal Services	General
ETJ Law	1441	29,535.68	Uinta Rail Line - Legal Services	Uinta Basin Railway Project - STB Regulatory Legal Services
ETJ Law	1442	540.00	Molten Salt/Research Center Facility - Legal Services	General
Smuin, Rich & Marsing	38872	1,962.00	Consulting Per Contract/Postage - Jan 2019	General
Mike McKee	Jan 3, 2018 - Jan 30, 2019	334.80	Director's Travel/Expenses	General
Mike McKee	Jan 3, 2018 - Jan 30, 2019	229.65	Director's Travel/Expenses	Uinta Basin Railway Project - Administrative
HDR	1200165519	73,425.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project - Conceptual Engineering Services
HDR	1200165519	47,575.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project - Baseline Environmental Services
Jones & Demille	0119573	6,633.00	Engineering, Planning, Coordination	General
Jones & Demille	0119574	17,416.03	Leland Bench Utilities - Engineering	General
Jones & Demille	0119575	460.00	I-70 Transportation Corridor - Engineering	Book Cliffs Transportation Corridor
Jones & Demille	0119576	56,250.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project - Program Management Services
Jones & Demille	0119576	12,000.00	Uinta Rail Line - Engineering	Uinta Basin Railway Project - Conceptual Engineering Services
Venable LLP	2050350	5,299.40	Rail Feasibility Study	General
Venable LLP	2050350	3,923.50	Uinta Rail Line - Legal Services	Uinta Basin Railway Project - STB Regulatory Legal Services
Venable LLP	2050351	20,033.27	Uinta Rail Line - Legal Services	Uinta Basin Railway Project - STB Regulatory Legal Services
Utah Counties Indemnity Pool	2399	1,421.00	Vehicle Insurance, Public Treasurer's Bond	General
Utah Media Group	101240219-01162019	32.50	RFP - Operations, Maintenance and Commercial Planning Services	Uinta Basin Railway Project - Administrative
Utah Media Group	101240393-01182019	40.28	RFP - Finance Director	General
Utah Media Group	101240396-01182019	40.28	RFP - Auditor	General
Utah Media Group	101240637-01202019	30.00	RFP - Strategic Communication Support Services	Uinta Basin Railway Project - Administrative
Total Payment Approval		**$ 284,594.64**		

Commissioner Miles requested a report on the Seep Ridge Road project. Commissioner Haslem recommended more involvement on projects and requested that all commissioners receive the Coalition documents and financials.

Financial statement report provided by Doug Rasmussen. The Balance Sheet and Profit & Loss statement were presented.

Motion to approve February Invoices by Commissioner Grayeyes, seconded by Commissioner Lytle. Passed 4-3.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea ___ No X
Daggett	Board Member	Yea X No ___
Duchesne	Board Member	Yea X No ___
Emery	Board Member	Yea X No ___
San Juan	Board Member	Yea X No ___
Sevier	Board Member	Yea ___ No X
Uintah	Board Member	Yea ___ No X

Motion to approve February Financial statement report by Commissioner Lytle, seconded by Commissioner Haslem. Unanimously approved 7-0.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea X	No ___
Daggett	Board Member	Yea X	No ___
Duchesne	Board Member	Yea X	No ___
Emery	Board Member	Yea X	No ___
San Juan	Board Member	Yea X	No ___
Sevier	Board Member	Yea X	No ___
Uintah	Board Member	Yea X	No ___

5. Resolution selecting Finance Director (Mike McKee)

Resolution No. 2019-02A tabled.
Make payments subject to reviewing contract(s). The co-chairs asked to receive an email when hours expended reaches 20 hours.

Motion to table by Commissioner Miles, seconded by Commissioner Haslem. Unanimously approved 7-0.

6. Resolution approving Selecting Auditor (M. McKee)

Resolution No. 2019-02B. Doug Rasmussen reported that both respondents are qualified and that Aycock & Miles was less expensive of the two respondents.

Motion to approve Aycock and Miles by Commissioner Haslem, seconded by Commissioner Ogden. Unanimously approved 7-0.

7. Resolution selecting Rail Commercial Operations & Maintenance Consultant (M. McKee)

Resolution No. 2019-02C. Mike McKee indicated the selection committee included Commissioner Horrocks, Commissioner Sitterud, Jones and DeMille, Legal counsel and himself. The selection committee considered respondents on team member backgrounds, experience, capability, cost, & schedule control. There were two respondents, HDR (scored 448) and R.L. Banks (scored 386), and the selection committee recommends HDR.

Motion to approve HDR as Rail Commercial, Operation and Maintenance Consultant by Commissioner Miles, seconded by Commissioner Haslem. Unanimously approved 7-0.

8. Resolution selecting Rail Strategic Communications Consultant (M. McKee)

Resolution No. 2019-02D. Mike McKee indicated that there were two respondents. The selection committee included Commissioner Horrocks, Commissioner Sitterud, Jones and DeMille, Legal counsel and himself. The selection committee considered respondents on team member backgrounds, experience, capability, cost, & schedule control. There were two respondents, HDR (scored 414) and Penna Powers (scored 403), and the selection committee recommends HDR. Commissioner Miles asked if there is any advantage or disadvantage to having a different consultant than the one selected for O&M. HDR has a broad team and separate teams will fill the roles of O&M consultant and Strategic Communications consultant. Commissioner Haslem asked if both respondents have rail experience. Only HDR has rail experience.

Motion to approve HDR as Rail Strategic Communications Consultant by Commissioner Ogden, seconded by Commissioner Grayeyes. Unanimously approved 7-0.

Brad Horrocks arrived at 11:40 a.m.

9. Executive Director Report (Mike McKee)

Rail:
HDR is reviewing additional routes for no extra charge. Met at STB in Washington DC in December. Josh Wayland from STB was in Utah this week. ICF is NEPA 3rd party contractor. STB committed to do its best to complete by December 2020, but made not promises. Commissioner Horrocks reported that the meeting at the Tribal departments went well. In the meeting with the Tribe's Business Committee, Josh Wayland (STB) said the Tribe is excited. Commissioner Haslem reported on the benefit of cooperation with the Tribe. Commissioner Grayeyes noted expertise of Tribes on culture and natural resources. There are upcoming meetings with both the BLM & Forest Services.

Molten Salt Research Lab:
The bill for $10M appropriation is being considered this legislative session.

Leland Bench Utilities:
Mike McKee indicated he would like to discuss this topic further during the closed session.

Daggett Trail Study:
Aaron Averett of Sunrise Engineering provided an update. Approximately 90% of the study is complete and a draft report was distributed, along with surveys. Input from

tourists and stakeholders have been beneficial with more than 150 responses. An online website regarding tourism is needed. The majority of the trails are part of the BLM and Forest Service lands and they will report because that is where the trails will be. Recommendations are to connect current OHV trails, include mountain biking and rocking climbing areas. In addition, connections were identified for trails between Daggett and Uintah counties. This project includes more enhancement than just new trails.

10. Monthly Infrastructure Report/Study Update (Jones and DeMille)

    Projects are progressing. Jones and DeMille indicated they will include detailed project report handouts in future meetings, as they have done in the past.

11. Closed (executive) session pursuant to §52-4-205 (Eric Johnson)

    (potential real estate acquisition, trade secret related to procurement, personnel competency)

    Motion to enter closed session at 1:45 p.m. by Commissioner Ogden, seconded by Commissioner Horrocks. Roll call vote and unanimously approved 7-0.

    Commissioner Grayeyes departed the meeting at 2:30 p.m..

    Motion to re-enter open session at 3:35 p.m. by Commissioner Hopes, seconded by Commissioner Lytle. Roll call vote and unanimously approved 7-0.

12. Resolution considering Asset Transfer (M. McKee)

    Resolution No. 2019-02E was tabled.

    Motion to table by Commissioner Hopes, seconded by Commissioner Miles. Unanimously approved 7-0.

13. Motion to adjourn (Lynn Sitterud)

    Motion to adjourn by Commissioner Ogden. Adjourned by acclamation.

Motion to approve February 8, 2019 meeting minutes by Commissioner Miles, seconded by Commissioner Lytle.

SEVEN COUNTY INFRASTRUCTURE COALITION VOTING:

Carbon	Board Member	Yea ✓	No ___
Daggett	Board Member	Yea ✓	No ___
Duchesne	Board Member	Yea ✓	No ___
Emery	Board Member	Yea ✓	No ___
San Juan	Board Member	Yea ✓	No ___
Sevier	Board Member	Yea ✓	No ___
Uintah	Board Member	Yea ✓	No ___

Co-Chair: Brad Horrocks

Co-Chair: Lynn Sitterud

SEVEN COUNTY INFRASTRUCTURE COALITION SEAL UTAH

(COALITION SEAL)

ATTEST:

Eric T. Johnson (Legal Counsel)